

Your address

Postcode

Traders Address

Postcode

Dear Sirs

**Re: CONSUMER CONTRACTS (Information, Cancellation and Additional Charges) REGULATIONS  
2013**

On the [date] I entered into a contract for [goods/services] at my [home][office].

I have decided that I wish to cancel the contract and have 14 days to do this under the above Regulations.

Please confirm that you have cancelled the contract [and return to me my deposit of£ ] within the next 14 days.

Yours faithfully